

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D

Reference: MM: 2026/27/02

Date: 06 October 2026

**ADVERT
REQUEST FOR QUOTATION**

MOLEMOLE LOCAL MUNICIPALITY IS INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIRS AND MAINTENANCE OF MOREBENG BRANCH OFFICE, MOREBENG TECHNICAL BUILDING AND MOREBENG LIBRARY BUILDING.

DESCRIPTION	UNIT OF MEASUREMENT	QTY	location	UNIT PRICE	TOTAL PRICE
MOREBENG BRANCH OFFICE					
Take out door and replace new solid door including Vanish Painting and new cylinder lockset	No	07	Admin assistant (01); female toilet (main door 01 & inside door 01); male toilet 01, 01x Storeroom, 02 x library main doors		
Supply and installation of burglar door	No	01	Admin Assistant Office		
Supply and installation of cylinder lockset	No	03	01 x Admin Assistant Office, 01 x library toilet and 01 x computer lab		
Repair of office doors	No	02	Environment unit office & Cashier office		
Removal old air conditioner (Brick up) and patching/closing up of wall openings with clay bricks, plaster and finish with paint inside	72cm X 47cm	11	Boardroom X02; office manager X02; Manager expenditure X02; Admin assistant X02; Environmental officer X01; Cashier X02		
Replacement of kitchen unit and double bowl Sink including connection	M		Morebeng branch office main kitchen		
Remove existing urinal flash and supply and install flash kit system		01	Morebeng branch office male toilet		
Replacement of toilet mechanism		03	Morebeng branch office female and male toilet		
Repair & fix walkway pavement in main gate	8M X 1.2M		Morebeng branch office Pedestrian entrance		

DESCRIPTION	UNIT OF MEASUREMENT	QTY	location	UNIT PRICE	TOTAL PRICE
MOREBENG BRANCH OFFICE					
Replace existing carport nets (6m x 6m) outside	No	01	Morebeng branch office		
Replace existing carport nets (10m x 6m) inside	No	01	Morebeng branch office		
Repair existing carport posts	No	03	Morebeng branch office		
Repainting of carport bay steel posts (red)	No	16	Morebeng branch office		
Replacement of Gate hinges [Gate size 2.4m x 2.3m]	No	03	Morebeng branch office		
Repair & fixing concrete roofing tile with Water proofing agent and Membrane	5L	04	Morebeng branch office		
Replacement of LED Globes: 9w/840 Interior – Osram dulux S	No	08	Morebeng branch office		
Replacement of LED Globes 100w screw: for outside	No	10	Morebeng and Library		
Fluorescent bulbs [1.2m]	No	80	Morebeng and Library		
Supply and installation of Vertical Blinds (fabric) – 1.2m x 0.9m	No	20	Morebeng office		
Replacement of Gate wheels (heavy duty (6m)	No	06	Morebeng Technical and Ramokgopa stadium		
Solar lights high-powered, IP65 waterproof outdoor fixtures designed for bright, automatic lighting	100 W	05	Morebeng offices		
Supply and fitting of Single switch plus cover [steel]	No	01	Morebeng and Library		
Supply and fitting basin mixer	No	01	Morebeng office toilet		
Supply and paving of outside entrance area	Sqm	110	Morebeng office		
MOREBENG LIBRARY					
Replacement of kitching unit with a double door and three drawer with double door on top kitchen unit and single bowel Sink including connection – 1,8m x length, 0,6m x breath and 0,9m x hight. The above double door leanth x 1,1m ,breath x 0,6m and hight x 0,6m	M	01	Morebeng library		
Removing of 18m steel palisade and replace with a	M	18	Morebeng library		

DESCRIPTION	UNIT OF MEASUREMENT	QTY	location	UNIT PRICE	TOTAL PRICE
MOREBENG BRANCH OFFICE					
clearview fence – length per unit × 3m, height × 1,8m					
Painting of a steel palisade fence with a black colour – 60m × length, 1,8m × height and a 6m × 1,8m gate.	M	60	Morebeng library		
Replacement of a garden tap	No	01	Morebeng library		
Construction of concrete jojo tank stand 1,8m × 1.8m including plastering	M	01	Morebeng library		
Replacing and painting roof gutters with 8 downspot and drop outlet (cream enamel	M	26	Morebeng library		
Replacing and painting of fisherboards (cream enamel)	M	40	Morebeng library		
Supply and installation of vertical steel blinds – 2.2m length × 1.5m high	M	02	Morebeng library		
Supply and installation of vertical steel blinds – 1.5m length × 1.m high	M	01	Morebeng library		
1.Painting of internal walls with 100% washable paint beige colour ➤ Kitchen – 7.6m × 2.6m ➤ Toilet – 6.2m × 2.6m ➤ Computer lab - 36m × 2.6m ➤ Office – 12m × 2.6m ➤ Library hall – 33m × 2.6m 2.Painting of external walls – 40m length × 3.6m breath	M	01	Morebeng library		
Extensioion of 0.5m × 5m wheelchair ramp adding to the existing ramp and	M	01	Morebeng library		
Supply and installation of gate hook on the veranda buglar	N/A	01	Morebeng library		

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax Compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e) A valid copy of CIDB certificate and grade 1GB.

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings OR construction of buildings. Attach three (3) appointment letters with contactable references on Clients company letterhead. Sub-Contracting references/appointment letters & clients testimonial are not acceptable. Only direct appointments shall be accepted.	100	Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5
Total	100	

3. Stage 3: Evaluation on Price and Specific Goals

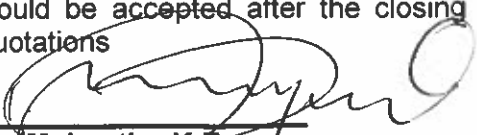
- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the CSD.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorated will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorated will apply)	Identification Document	5

4. The following conditions will apply:

- Bidders must complete the attached ANNEX A.
- Sub-Contracting references/appointment letters & clients testimonial are not acceptable. Only direct appointments shall be accepted.
- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr Seanego M.D. at 015 501 2355/71** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **15 October 2026 at 11h00**, clearly marked **"REPAIR AND MAINTENANCE OF MOREBENG BRANCH OFFICES**. No quotations would be accepted after the closing date. Molemole municipality reserves the right to accept any quotations


Mr. Makgatho K.E.
MUNICIPAL MANAGER

ANNEX A



SCHEDULE OF PREVIOUS WORK CARRIED OUT BY BIDDER

[N.B. COMPULSORY: TO BE USED FOR EVALUATION PURPOSES]

Provide the following information on relevant previous experience. Indicate comparable projects of similar or larger size. This information is material to the award of the Contract. Give a maximum of two (02) names and telephone numbers and e-mail address per reference. Please provide latest contact details.

CLIENT NAME AND PLACE WHERE PROJECT WAS IMPLEMENTED	TEL NO & EMAIL ADDRESS	DESCRIPTION OF WORK	CONTRACT VALUE (R)	DURATION CONTRACT PERIOD

Vision: A developmental people driven organization that serves its people”

Mission: To provide essential and sustainable services in an efficient and effective manner.

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